

# FAQ: Employee Payroll Giving Program

## What is a payroll deduction?

Once you have registered for the program, each pay period the Alberta Health Services (AHS) Payroll Department will make an employee payroll deduction equal to the amount you have chosen to give. At year end, the accumulated charitable tax benefit will appear on your T4 statement.

## Will I get an official tax receipt with this donation?

Your donations will be reflected your T4 statement. This means an actual charitable receipt is not required.

## How does my donation help my Hospital(s)?

Your donation is managed by the Grande Prairie Regional Hospital Foundation who will ensure your money will go into the fund of your choice. If you choose not to have a specific fund, your donations will go towards the “Greatest Needs” fund – these needs are defined by the Hospital’s Administration Team.

## How do I direct my donation to a specific area within the Hospital(s)?

When you sign up for payroll deduction, you can select from a number of options, simply mark the area of your choice. The Foundation will ensure the money goes into the fund which closely matches your request. For a full list, please visit the Foundation Office, or call 780-538-7583.

## What if I change my mind and want my gift to go another area of the hospital(s)?

At any time, you can change the fund to which your donation is being credited. Please contact the Hospital Foundation directly at 780-538-7583.

## Can I unregister for the program at anytime?

Yes. The Payroll Department will continue to make deductions until such time as you request the deduction to stop. Please go to the Foundation office or email [info@supportyourhospital.ca](mailto:info@supportyourhospital.ca) with your employee number(8 digits) the employee record you choose to deduction from.

For more information, call the Foundation at 780-538-7583.

## Every dollar matters!

No matter how big or small, every dollar matters. Giving feels great, so give what you can and know your gift makes a difference in the lives of you, your loved ones, your community and your region - every day.

## Who is the Grande Prairie Regional Hospital Foundation?

Established in 1984, the GPRHF supports the Queen Elizabeth II Hospital, and the newly opened Grande Prairie Regional Hospital. The hospitals provide critical care for over 300,000 residents living in your community and region. As of May 2020, the QE II Hospital is classified as the *regional secondary referral centre* for Northwestern Alberta, Northeastern British Columbia, and the Territories.

Government Legislation does not allow hospitals to accept donations, as a result, all major healthcare centres have a fundraising body - known as a Foundation.

## Need more information?

Contact the Hospital Foundation directly at 780-538-7583